



BRENT CROSS COMMUNITY SUPPORT SCHEME (to be sent to successful applicants only)

SECTION 6: TERMS AND CONDITIONS AND DECLARATION

It is essential that you understand and sign up to agree to the following statements. If you leave the organisation or can no longer complete your project or someone else takes over responsibility for the grant on your behalf, or you have any difficulties, please tell us immediately. We and our partner organisation, CommUNITY Barnet, may be able to help.

- We certify that the information contained in this application is correct and that we are authorised by the organisation to accept these conditions on behalf of the organisation.
- We will spend grants and complete our project by September 2021.
- If we are working with children or vulnerable adults, we confirm that we carry out the necessary checks through Disclosure and Barring Scheme on our paid and volunteer staff. We will also ensure that we have the appropriate policies in place, together with systems for implementing appropriate ways of working
- We confirm that we shall comply with any legal and insurance obligations that may be relevant in order to carry out the scheme, such as planning, licensing, employment, health and safety, and equal opportunities legislation and public liability and employers' liability insurance as well as specific insurance requirements. We will ensure that all necessary permits and licenses have been obtained for any event or project funded by the grant and that the event or project complies with all relevant regulations.
- The Brent Cross community Scheme is committed to equal opportunities both in the provision of services and as an employer. Our project will ensure that it promotes equality of opportunity to all sections of the community in its service delivery, its internal employment and management practices, and in its dealings with any partners or contractors.
- We give permission for the Brent Cross Community Scheme and its partner, CommUNITY Barnet to record the information in this form electronically and to contact our organisation by phone, mail or email with regards to this application. We understand the Brent Cross Community Scheme may list our organisation as a grant recipient, and provide details about our application, in press releases, in the press, on our website, annual review and other publications.
- We agree that this application will be held and stored by CommUNITY Barnet, in line with their privacy policy. The full application form and/or details will be shared with the Hammerson/Brent Cross Grant Panel.

Monitoring of Project

If awarded a grant, organisations will be asked to provide a short summary of no more than 200 words of the achievements of the project, any changes or learning that occurred. Quotes from staff, volunteers or beneficiaries can also be included. Organisations may also be asked for a case study of no more than 100 words to show how the project helped 1 or more people. The case study does not need to include anyone's name. 1 to 3 photographs should also be provided although it is understood that it's not always possible to provide photographs, because of confidentiality and security.



BRENT CROSS

Hammerson Brent Cross are keen to offer their staff opportunities to volunteer with these projects. Please note, projects where volunteering opportunities are available will not be favoured over those that cannot offer volunteering opportunities.

Please provide scanned signatures below, sign by two people from your management / organising committee. We suggest you keep a copy for your own records

Organisation Chair or Secretary

Name (please print)

Signature

Date

Committee member

Name (please print)

Signature

Date

From time to time Brent Cross Community Scheme may contact you with information about its activities. If you do not wish to be contacted for these purposes please tick this box